parchment Turn Credentials into Opportunities.

I am writing to provide an important notice regarding your ITT Tech nursing transcript. As you may be aware, prior to closing, ITT Tech removed the HESI RN EXIT as a graduation requirement in those states where it was previously required. It is Parchment's understanding that ITT Tech informed the state Boards of Nursing of the change and that the change was to apply retroactively to all students. If a student met ITT Tech's *updated* graduation requirements, their transcripts would be revised to reflect graduated status, an important affirmation for state Boards of Nursing.

Based on our review of the records transferred to Parchment from ITT Tech, we have confirmed that only June 2016 term graduates were updated to reflect successful completion under the new requirements. As a result, **it is possible that transcripts for nursing students who met ITT Tech's graduation requirements under the revised policy may not include an indicator of graduation.**

Unfortunately, as the fulfillment and delivery agency of record for ITT Tech transcripts, Parchment does not have legal authorization to make changes to any academic records. Only ITT Tech can modify their records.

That said, to be supportive, on Thursday, September 29th, Parchment sent an email to the state Boards of Nursing encouraging them to review ITT Tech transcripts and to reference the ITT Tech course catalogs, which include a program description, required courses and their descriptions as well as updated graduation requirements. Our hope is that the reviewers will rely on this method to confirm that student met ITT Tech's graduation requirements even though the transcript does not indicate graduation. We cannot say for certain whether reviewers will extend this courtesy or not.

Our mission at Parchment is to help learners turn their credentials into opportunities. We sincerely regret that the circumstances surrounding your records may create an obstacle to pursuing the next step in your educational and professional career. While our ability to help in this type of situation is limited, we are happy to answer any questions you may have via email at itttech@parchment.com.

Thank you for your patience and understanding.

Sincerely,

Matthew Pittinsky, CEO
Parchment Inc.

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