

ALABAMA BOARD OF NURSING
New Nursing Program Application Phase II

Name Governing Institution	
President Governing Institution	
Address Main Campus	
Type of Program Requested	
Type of Degree/Certificate to Be Awarded	
Address of Proposed Program	
Nursing Program Administrator Name, Title, and Contact Information	
Governing Institution Administrator with Direct Responsibility for the Proposed Program Name, Title, and Contact Information	
Date of submission of Phase I	
Date of ABN approval of Phase I	
Date of submission of Phase II	
Proposed Opening Date	

ABN Administrative Code 610-X-3.06	Examples of Evidence for Phase II
<p>2) Phase II: The governing institution shall submit an application for approval to establish a new program at least three (3) months prior to expected review by the Board.</p>	
<p>(a) The application for Establishing a New Program shall include:</p>	
<p>1. Demonstration of the potential to meet all standards identified in this chapter, including seeking national nursing accreditation by an agency recognized by the U.S. Department of Education within five (5) years of initial approval.</p>	<ul style="list-style-type: none"> • Narrative that addresses how the nursing program demonstrates the potential to meet all the Standards of Approval (ABN Administrative Code 610-X-3.02) and the Outcome Standards (ABN Administrative Code 610-X-3.03) • Documentation of progress made regarding seeking nursing accreditation, including the agency from which accreditation will be sought and a proposed timeline
<p>2. Verification that a nursing program administrator or nursing faculty member is employed to develop the nursing program.</p>	<ul style="list-style-type: none"> • Verification of employment of a nursing program administrator • Job description for the nursing program administrator • Curriculum vita of the nursing program administrator • Qualifications for nursing program administrator <ul style="list-style-type: none"> ○ Active unencumbered Alabama registered nurse license or multistate registered nurse license issued by a party state ○ Earned graduate degree in nursing ○ Academically and experientially qualified to administer a nursing education program
<p>3. Verification of availability of qualified nursing faculty to support the proposed numbers of student admissions to the new nursing education program.</p>	<ul style="list-style-type: none"> • Number of nursing faculty currently employed • Job description and curriculum vitae of employed faculty • Proposed total number of nursing faculty to be employed • Proposed faculty to student ratio for classroom, lab, simulation, and clinical • Plan for recruitment of nursing faculty including position titles, number of positions, and timeline • Qualifications for nursing faculty/Job descriptions <ul style="list-style-type: none"> ○ Active unencumbered Alabama registered nurse license or multistate registered nurse license issued by a party state ○ Graduate degree in nursing or health related field ○ Academically and experientially qualified to teach in assigned area

<p>(b) Curriculum plan that complies with the standards identified in this chapter, or related to advanced practice education, as required by the accrediting bodies, to include, but not limited to:</p> <ol style="list-style-type: none"> 1. Philosophy or Mission. 2. Graduate competencies. 3. Curriculum sequence. 4. Course descriptions and objectives, with number of credit hours for all courses. 	<ul style="list-style-type: none"> • Nursing program philosophy or mission statement • Graduate competencies/end of program student learning outcomes • Curriculum plan/sequence <ul style="list-style-type: none"> ○ Inclusion of required curriculum components as delineated in Standards of Approval (ABN Administrative Code 610-X-3.02) ○ Total nursing program credit hours <ul style="list-style-type: none"> • Total credit hours general education • Total credit hours nursing education ○ Chart depicting total credit hours, theory clock/contact hours, lab clock/contact hours, simulation clock/contact hours, and clinical clock/contact hours for each course ○ Syllabi including objectives ○ Course descriptions • Clinical learning experiences <ul style="list-style-type: none"> ○ Signed affiliation agreements/clinical contracts ○ Chart indicating name of clinical sites, location, description of clinical site, populations served, course (s) utilizing clinical site, and type of clinical assigned per course ○ Proposed clinical schedules
<p>5. An articulation plan which enables students to advance to the next degree level, if applicable.</p>	<ul style="list-style-type: none"> • Articulation plan and agreements
<p>(3) A survey may be conducted to amplify, clarify, and verify information in the application.</p>	
<p>(4) If all standards for approval are met, the program shall receive approval.</p>	

<p>(5) In the event that the proposed program submits an application that substantially satisfies the requirements for both Phases I and II applications, the Board, at its discretion, may grant approval for the program upon review of the initial application.</p>	
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Please return completed application, with all necessary documentation and check for the \$1,500.00 application fee, to:

Alabama Board of Nursing
Attention: Nursing Education Programs PO
Box 303900
Montgomery, Alabama 36130