

## **ABN SPEAKER REQUEST FORM**

The Alabama Board of Nursing provides content expert speakers and education related to nursing regulation. To request a speaker, please provide the following information:

Point of Contact						
Name:		Phone(s):				
Title:		Email:				
Primary Event Details						
Host Organization:						
Event/Group Name:						
Event Date:		Speaking Timeframe:				
Secondary Date:		Speaking Timeframe:				
Location - <i>If virtual put N/A*</i>						
Building Name:		Room #:				
Address:						
Parking Information:						
Audience						
# of Attendees:						
Type/Amount: <i>List approx. or % amount below category.</i>	RNs:	LPNs:	APNs:	Compact Non-AL:	Students type*:	Other:
Other/Notes:						
Technical (Y/N)						
Virtual:		Specify Platform:				
<i>If VIRTUAL Leave the rest of Technical Blank</i>						
Overhead Projector:		Internet Access:				
Microphone (type*):		Computer with/for PPT:				
Early Arrival (Mic test):		Thumb Drives allowed:				
Speaking Topics & Continued Education (One Topic per Request):						
<b>Choose Topic: (X)</b>		ABN Overview: My Profile, Documentation, & Medication Administration & Safety				
		Substance Abuse in Nursing, with VDAP & Monitoring Overview				
		Scope & Standards of Practice & Nursing Burnout				
		Scope of Practice & Standardized Procedures				
		Advanced Practice: Collaboration & QA				
		Mental Health and Wellness in Nursing				
		Other:				
<i>All presentations are 1 hour in length &amp; are eligible for 1.2 ABN Contact Hours</i>						
Organization will provide CE:	(Y/N)		Request for ABN to provide CE:	(Y/N)		
<b>Submit completed form to: <a href="mailto:Nursing.ResourceCtr@abn.alabama.gov">Nursing.ResourceCtr@abn.alabama.gov</a></b>						