

# Application to Conduct Clinical Learning Experiences in Alabama

## 610-X-3-.09 Out-of-State Programs Conducting Clinical Experience In Alabama

Out-of-state nursing programs conducting clinical experiences in Alabama shall submit an annual out-of-state Program fee of \$500.00 in January of each calendar year. ABN Administrative Code §610-X-3-.09(1)

Name of Institution:

Name of Nursing Education Program:

Name/credentials:

Title:

Mailing Address for Approval Letter:

Direct Contact Number:

Email Address:

Required Documentation Attached:

- Accreditation of Governing Institution
- Accreditation of Nursing Education Program
- State Regulatory Approval
- ACHE or SARA participation
- Syllabus including student learning outcomes
- Letter of Intent
- Invoice

Type of Program:

- Prelicensure Program
  - Clinical conducted by faculty or adjunct supervisor
  - Clinical conducted using a preceptor model of clinical training
- Post-licensure Program
  - Clinical conducted by faculty or adjunct supervisor
  - Clinical conducted using a preceptor model of clinical training

Please be advised that, with the exception of individuals holding valid student nurse apprentice permits issued by the board and who are participating in registered apprenticeships under the Alabama Industry Recognized and Registered Apprenticeship Program Act, clinical learning experiences associated with health assessment, fundamentals, or adult health medical/surgical courses **may not**, under any circumstances, be conducted using a **preceptor model** of clinical training. ABN Administrative Code §610-X-3-.02(12)(d)(5.)

Affiliation Agreements/Memorandums of Understanding/Preceptor Agreements/Letters of Support and Student Learning Outcome/Course Outcomes will be included with each student submission for those participating in clinical sites in Alabama.

# Application to Conduct Clinical Learning Experiences in Alabama

Checks should be made payable to the Alabama Board of Nursing. Checks and documents to be mailed should be sent to P.O. Box 303900, Montgomery, AL 36130-3900. Checks and documents being sent via Federal Express or United Parcel Service should be mailed to 770 Washington Ave., STE 250, Montgomery, AL 36104. Please direct questions or communications to the ABN Education programs: email: [abn-educationprograms@abn.alabama.gov](mailto:abn-educationprograms@abn.alabama.gov) or call: (334) 293-5200 | (800) 656-5318.

## ALABAMA BOARD OF NURSING USE ONLY:

Application Received by:

email      Mail

Date of Receipt:

Documents Received by:

email      Mail

Date of Receipt:

Payment Received by:

Date of Receipt: